

NAML Membership Business Meeting Agenda

March 12, 2026

1201 New York Avenue NW, Suite 430

Washington, D.C. 20005

4:30 PM Eastern Daylight Saving Time in-person and via Zoom.

Participation in the meeting. Only Delegates (or approved Alternates) are allowed to **vote** in this meeting. All members, regardless of Delegate status are allowed to participate in discussions.

NAML Board of Directors - [Appendix 1](#)

- **Approval of minutes of previous meeting ([Draft Minutes of 9 October 2025 NAML Membership Business meeting](#))**
- **Summary of NAML Actions since the last meeting on 9 Oct 2025.**
 - none
- **Introduction of new NAML Executive Director**
- **NAML Bylaws Amendments** - the NAML Board of Directors proposed some amendments to the NAML Bylaws at its 11 Dec 2025 meeting. These amendments were distributed to the NAML membership on 21 Jan 2026 and are found on this agenda in [Appendix 2](#).
- **Membership Report and Member Issues**
Dues for FY 2025 - as of 23 Feb 2026

Regular members paid/waived (arrears) • 35.5% paid by check in 2026 • 36.9% paid by check in 2025	80 (25)
Associate members paid/waived (arrears)	3 (2)

Membership Actions 2025/2026

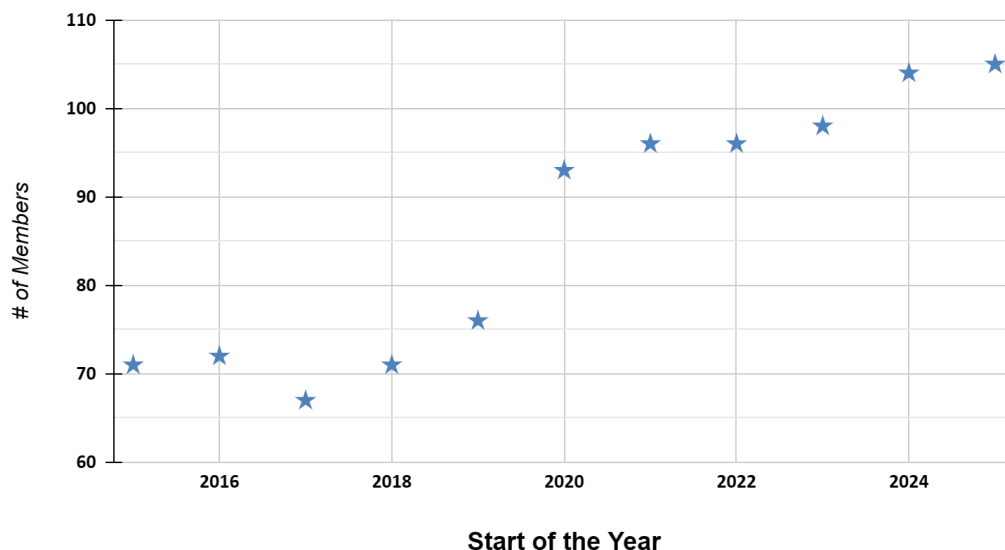
Member	Action
Marine Resources Research Institute, SC Dept. of Natural Resources - large	approved and ratified 18 Oct 2024 <i>New Member began 2025</i>
Williams-Mystic, the Coastal & Ocean Studies Program of Williams College - small	2025 Dues waiver approved by NAML Board of Directors, 9 Dec 2024

Northland College, Mary Griggs Burke Center for Freshwater Innovation	removed from membership; program extinct
University of Minnesota, Duluth, Large Lakes Observatory - medium	2025 Dues waiver approved by NAML Board of Directors, 18 Jul 2025
Gloucester Marine Genomics Institute - large	approved and ratified 1 Aug 2025 New Member 2026
Seattle Pacific University - small	2025 Dues Waiver approved by NAML Board of Directors 11 Sep 2025
Central Michigan University, Institute for Great Lakes Research - small	They had a change in leadership; 2025 dues waiver approved
SUMMARY	1 New Member in 2025 1 New Member in 2026 4 dues waivers 1 member resigned

NAML Membership Over Time

The graph below shows the dues-paying NAML membership beginning in 2015. The data are derived from the financial records and reflect membership at the “

NAML Members by Year (from NAML Financials spreadsheet)



the Year.”

Start of

NAML Membership as of January 1, 2026

				Size Class of NAML Members		
	Total	Associate Members	NAML Members	Small	Medium	Large
NEAMGLL	31	0	31	12	13	6
SAML	48	2	46	17	17	12
WAML	31	3	28	10	11	7
TOTAL	110	5	105	39	41	25

- **NAML Finances - Nancy Smith, NAML Treasurer**

FY 2025

- **2025 Revenues**

- dues received for 2025 = \$165,328
- Winter meeting registration fees = \$4,000
- Biennial meeting registration fees = \$4,300
- 3 regional organizations contribution for website operation = \$3,000.
- Interest Income (money market account at Main Street Bank) = \$4,893.49
- Other - admin fees for student support programs (NEAMGLL \$340 + SAML \$400 = \$740)
- **TOTAL Revenue = \$182,261.49**

- **2025 Expenses**

- Contracts = \$147,908
 - Burk & Associates, Inc. for management services
 - Federal Science Partners for public policy services
 - Amber Whittle for web design services
- Accounting & Audit; fee for Bill.com = \$314.00
- Bank Fees, Credit Card fees = \$4,030.25

NB
 2023 CC Fees = 9,233.10
 2024 CC Fees = \$5,206.46
 Current fees are more than offset
 by income from the Money Market
 Account.

- Insurance = \$1,368.00
- NAML Winter Meeting = \$6,230.96
- Biennial Meeting = \$6,436.96
- Webinar = \$500
- Legal Fees (Annual fees for corporate filing, non-profit status, etc.) = \$348.48
- Web Hosting & Database = \$477.53
- **TOTAL Expenses = \$167,614.18**

- **2025 Revenues - Expenses = \$14,647.31**

- **Cash Reserves as of 31 Dec 2025 = \$108,084.37**

- **Less \$30,000 committed for web/branding**

- Less \$2,500 to Amber Whittle for web/branding
- = \$75,584.37

- **Reports from Committees**

- **Audit Committee**

- The 2025 Audit Committee (Nancy Smith - Chair, Luke Miller, Ed Hale) submitted a report on FY 2024 to the NAML Board of Directors at its 11 Dec 2025 meeting. The committee reviewed the NAML accounts, contracts, and procedures and agreed that the information provided accurately reflects the income and expenses of NAML for FY 2023. The report was accepted by the Board of Directors.
 - The NAML Board of Directors approved the appointment of the 2026 Audit Committee as follows:
 - Luke Miller - San Diego State University, Coastal and Marine Institute Laboratory & Committee Chair
 - Ed Hale, University of Delaware, School of Marine Science and Policy.
 - Kevin Claridge, Mote Marine Laboratory

- **Education Committee**, Itchung Cheung, Chair

- **Community Engagement Committee**, Sue Ebanks, Chair

- **Public Policy Committee**, Chris Winslow, Chair

- **New Business**

- NAML Branding and Website revision - report by Amber Whittle
 - Other New Business

- **Adjournment**

Appendix 1 - NAML Board of Directors

Officers

Dave Eggleston, President 2026-2027

Chris Winslow, Vice-President/President-Elect 2026-2027

Terry Donaldson, Past President 2026-2027

Ex Officio

Nancy Smith, Treasurer (non-voting) 2026-2027

Members-at-Large

Northeastern Association of Marine and Great Lakes Laboratories (NEAMGLL)

Steve Evert, NEAMGLL President 2025-2026

Rebecca Klaper, NEAMGLL President-Elect 2025-2026

Bob Sterner, NEAMGLL Past President 2025-2026

Jeanette Schnars, NEAMGLL 2025-2026

Southern Association of Marine Laboratories (SAML)

Loretta Battaglia, SAML President 2026-2027

Eric Milbrandt, SAML President-Elect 2026-2027

Clark Alexander, SAML Past President 2026-2027

Brian Roberts, SAML Treasurer 2026-2027

Western Association of Marine Laboratories (WAML)

John Heidelberg, WAML President 2024-2027

Bob Richmond, WAML Treasurer

Lauren Bell, WAML Member-at-Large 2025-2026

Vacant

Amber Whittle, NAML Executive Director

Appendix 2 - NAML Bylaws Amendments

~~Strikethrough~~ = Delete

Bold Underline = Addition

- **Bylaws Article II. Section 2.B.6**

~~Diversity, Equity, and Inclusion~~ **Community Engagement** Committee. The ~~Diversity, Equity, and Inclusion~~ **Community Engagement** Committee shall consist of a chair and a vice chair, and a representative nominated by each regional organization and appointed by the NAML President for a term of three years with the option of being appointed for an additional term. Additional members may be appointed. ~~In addition, at least one member of the Board of Directors shall serve on the committee.~~ The chair and the vice chair shall be appointed by the President in consultation with the Board of Directors and serve a term of three years with the option of being appointed for a second term. The committee is charged with promoting conversations, policies, and procedures to improve the organizational climate and **engagement** ~~opportunities for diversity, equity, and inclusion~~ in the marine sciences at NAML member institutions.

Rationale: This amendment removes the explicit mention of diversity, equity, and inclusion from the bylaws and the potential for causing institutional problems with NAML membership.